

As a self-employed applicant, what documents do I need to provide?

1 SCENARIO 1

I was self-employed for the full previous tax year and have filed my IR3.

I was self-employed for the period 1 April 2018 – 31 March 2019 and I **have** filed my IR3 to Inland Revenue.

When submitting your application for First Home Partner, you will need to provide:

IRD Individual Income Tax Return for the tax year ending 31 March 2019.

We have included a guide on how to obtain this document on page 2.

2 SCENARIO 2

I was self-employed for the full previous tax year and have not filed my IR3.

I was self-employed during 1 April 2018 – 31 March 2019 and I **have not yet** filed my IR3 to Inland Revenue.

When submitting your application for First Home Partner, you will need to provide:

Personal IR3 for the last tax year ending 31 March 2019.

Please note: We only accept IR3 documents that have been prepared by an accountant.

3 SCENARIO 3

I was self-employed for part of the previous tax year.

I was only self-employed for **part** of the last tax year ending 31 March 2019. I was unemployed or an employee for the rest.

When submitting your application for First Home Partner, you will need to provide:

IRD Individual Income Tax Return for the tax year ending 31 March 2019.

We have included a guide on how to obtain this document on page 2.

4 SCENARIO 4

I became self-employed after the previous tax year ended.

I became self-employed **after** 31 March 2019.

When submitting your application for First Home Partner, you will need to provide:

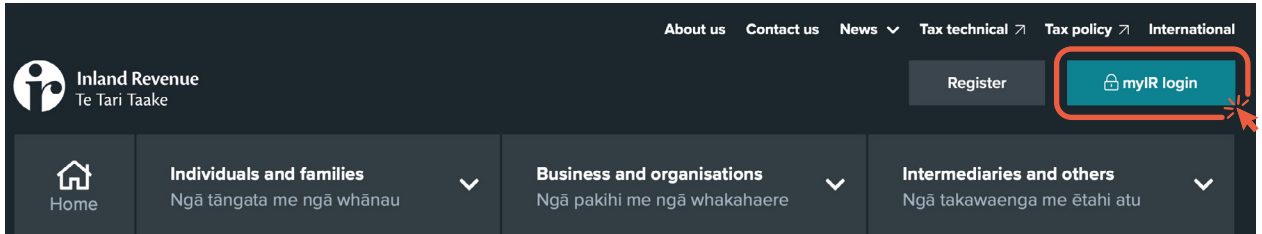
IRD Summary of Earnings for the last tax year ending 31 March 2019.

We have included a guide on how to obtain this document on page 3.

Finding your IRD Individual Income Tax Return is easy

1

Go to www.ird.govt.nz and login via **myIR login**



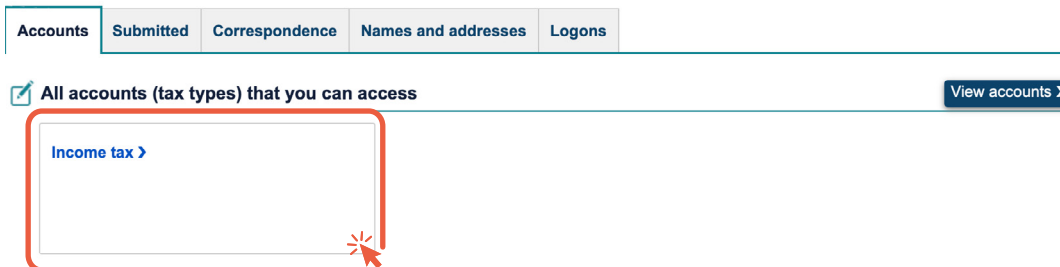
Inland Revenue
Te Tari Taake

Register **myIR login**

Home Individuals and families (Ngā tāngata me ngā whānau) Business and organisations (Ngā pakihi me ngā whakahaere) Intermediaries and others (Ngā takawaenga me ētahi atu)

2

Click **Income tax**



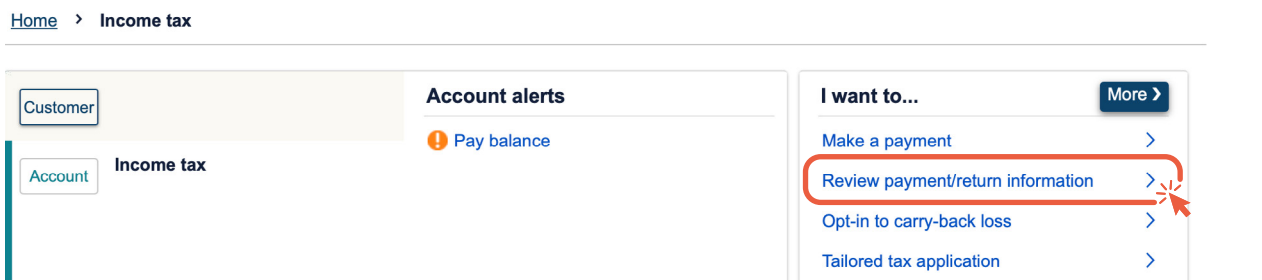
Accounts Submitted Correspondence Names and addresses Logons

All accounts (tax types) that you can access [View accounts >](#)

Income tax >

3

Click **Review payment/return information**



Home > Income tax

Customer Account **Income tax**

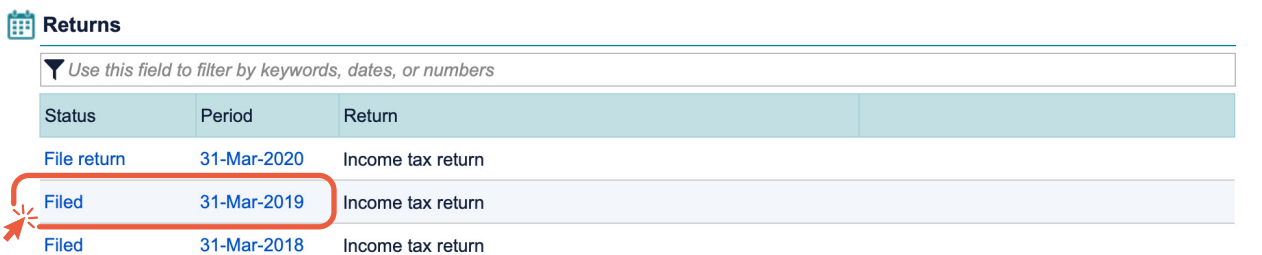
Account alerts **Pay balance**

I want to... [More >](#)

- Make a payment >
- Review payment/return information >**
- Opt-in to carry-back loss >
- Tailored tax application >

4

Click **Filed** for the period of **31-Mar-2019**



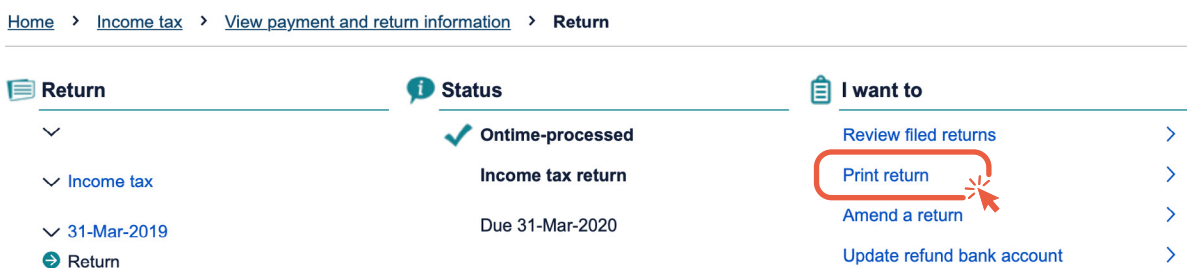
Returns

Use this field to filter by keywords, dates, or numbers

Status	Period	Return
File return	31-Mar-2020	Income tax return
Filed	31-Mar-2019	Income tax return
Filed	31-Mar-2018	Income tax return

5

Then, click **Print Return**



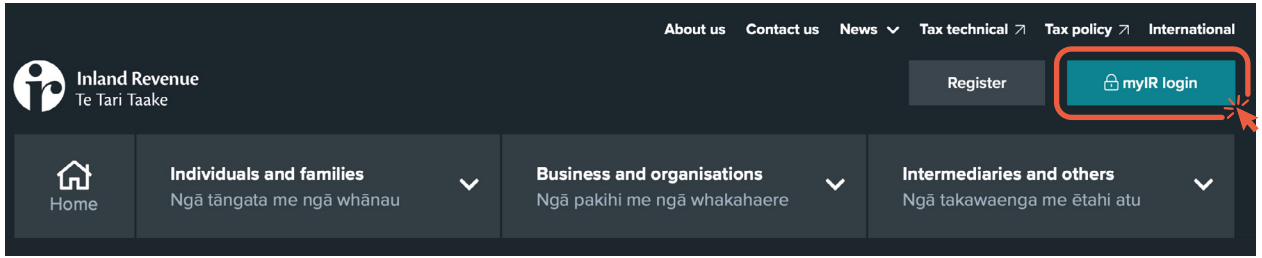
Home > Income tax > View payment and return information > Return

Return	Status	I want to
Income tax	Ontime-processed	Review filed returns >
31-Mar-2019	Income tax return	Print return >
Return	Due 31-Mar-2020	Amend a return >
		Update refund bank account >

Finding your IRD income summary is easy

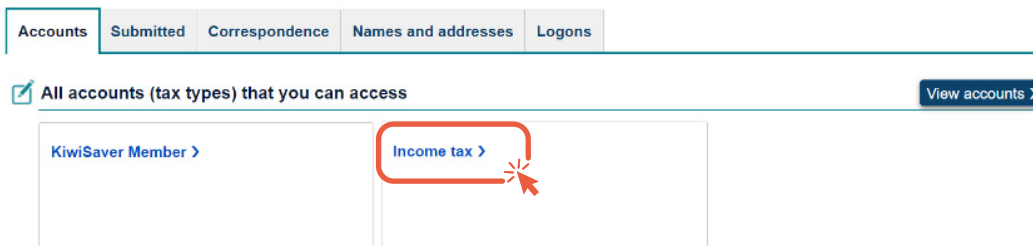
1

Go to www.ird.govt.nz and login via **myIR login**



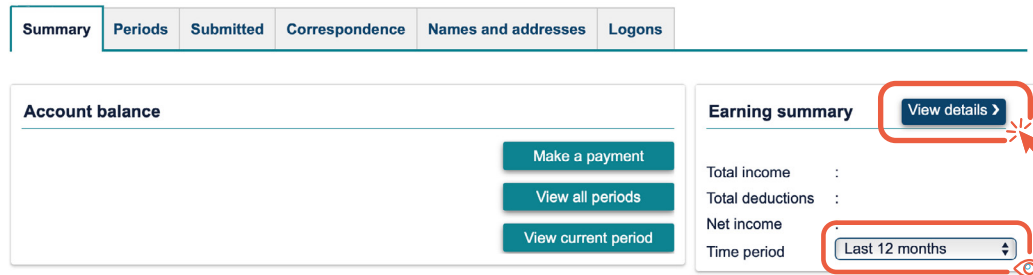
2

Click **Income tax**



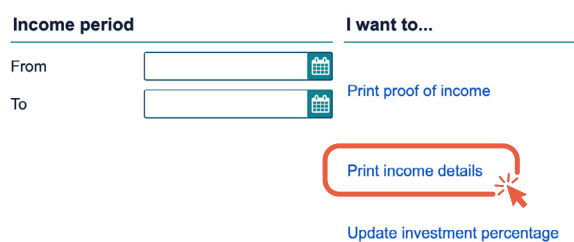
3

Ensure **Last 12 months** is selected from the dropdown box. Then click **View details**



4

Then, click **Print income details**

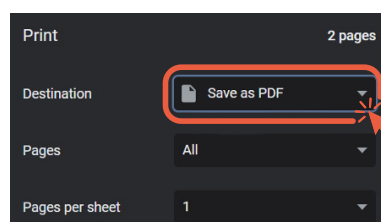
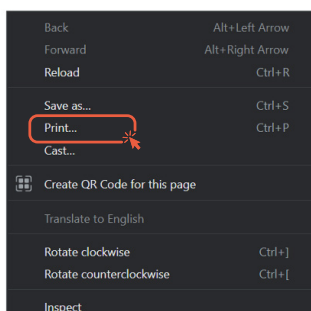


PLEASE NOTE:

Manually enter the dates we provided to ensure all earnings made in the last 12 months are included in this document.

5

Right mouse click on the document, click on Print, and save as a PDF



6

This will create a PDF that you can include as part of your application

